



Risk Assessment

IMS Form048
Issue 01 Dated Oct 2020

Operation / Task:	Lone Working	Name of Assessor:	Rhys Milton
Assessment Ref:	RA007	Date of Assessment:	02.01.2024
Persons at Risk:	ASW Employees	Reviewed by	R. Milton
Location / Area:	ASW Health and Safety Assessment 2024	Review date	31.12.2024

Ref	Activity	Hazard	Risk	Pre-Control Risk Rating			Control Measures	Post-Control Risk Rating			Comment
				L	S	LxS		L	S	LxS	
1	Lone working including working alone in Office/ visiting clients/ working on site with tenants or public	Lack of close or direct supervision	Serious or fatal injury	4	5	20	Lone Working not to take place when working in Confined Space or when working at or near exposed live electricity conductors. All personnel to have specific information, instruction and training (e.g. emergency procedures, out-of-hours procedures, personal safety training, etc). Identify hazards specific to the workplace / environment, which may create particular risks for lone workers, e.g. remote areas, tenants, public. Specify any additional hazards particular to the lone work. Consider access requirements, transport and parking arrangements, etc. Identify hazards specific to the work process, which may create particular risks for lone workers, e.g. work at height, in confined spaces, on electrical systems, and work in the community. Identify hazards specific to the work equipment, which may create particular risks for lone workers, e.g. manual handling, operation of essential / emergency controls. Can any temporary access equipment that may necessary, such as portable ladders or work platforms, be safely handled by one person? Periodic site visits to lone workers (supervisors periodically visiting and observing people working alone). Increase security arrangements (e.g. CCTV, 'tracker' devices on vehicles, secure access, personal alarms, etc). Arrange necessary automatic warning devices, e.g., motion sensors, etc., Increased lighting to be arranged at entrances, exits, and car parks. Arrange end of task / shift contact (i.e. returning keys). Arrange checks that a lone worker has returned to their base or home on completion of a task. Ensure that vulnerability code are available to lone worker be task is carried out.	1	5	5	
		Accidents, emergencies or sudden illness.	Serious or fatal injury	4	5	20	Increased communication systems / procedures (e.g. regular pre-arranged contact by e.g. mobile phone). Arrange necessary manual warning devices, e.g., panic alarms, etc.,	1	4	4	

[illegible]